

REQUIREMENTS FOR LICENSURE FOR TIMESHARE SALESPERSON AND BROKERS

1. BY EXAMINATION

1. Be 18 years of age.
2. Complete a pre-licensing correspondence course given by the Montana Board of Realty Regulation. The course is given upon request.
3. Pass the Timeshare exam given by the Montana Board of Realty Regulation with a score of 80%. The Timeshare exam is given upon request.
4. File a completed application with the Montana Board of Realty Regulation.
5. File a completed personal disclosure statement.
 1. A detailed narrative of your experience in relation to the purchase and sale and negotiations for the purchase and sale of timeshare, condominium, subdivision and real estate interests on your behalf of the behalf of others.
 2. Any and all licenses, certifications, registrations, and permits you have held, including those by a business organization of which you had or have a director or title, or practicing an activity, related to the registration, sale, purchase, lease or other disposition of a timeshare, subdivision, condominium, or real estate.
 3. Any and all violations, including by a business organization of which you had or have as a director or management interest, of any timeshare, condominium, subdivision, real estate or consumer protection law or regulation, whether the violation resulted in criminal, civil or administrative action.
 4. Any and all convictions of a felony for any reason.
 5. Any and all civil actions, in law or equity, related to timeshare, condominium, subdivision, real estate, consumer protection or contract, in which you or a business organization of which you had a director of management interest was named as a defendant, cross-defendant, or counterclaim defendant.
 6. Any and all voluntary or involuntary bankruptcy proceedings in which the applicant, including a business organization of with the applicant has or had a director or management interest was names as a debtor.
 7. A narrative summary of the applicant's credit history and a current credit report, including three references for verification.
 8. Three personal references
 9. Three professional references from persons that have been in a supervisory capacity over you or persons that are not and have not been directly affiliated with you.

2. *By Real Estate Licensing*

1. Be 18 years of age.
2. Complete a pre-licensing correspondence course given by the Montana Board of Realty Regulation.
3. File a completed application with the Montana Board of Realty Regulation.

TIMESHARE BROKER OR SALESPERSON
APPLICATION FOR LICENSE / CERTIFICATE OF COMPLETION
MULTI-USE APPLICATION FORM

BOARD OF REALTY REGULATION
DEPARTMENT OF LABOR AND INDUSTRY
STATE OF MONTANA
301 SOUTH PARK / PO BOX 200513
HELENA MT 59620-0513
(406) 444-2961

Please fully complete the form and the required supplemental documents by printing or typing, label and include all documents required herein, sign, include a check for the required fee, retain a photocopy for your records, and mail to the above address. You will be notified of the results of the application.

This is a multi-use application form. Please read carefully. Certain parts may not apply to every application.

TIMESHARE BROKER OR SALESPERSON

Please provide the following information:

Name _____

Name of Development _____

Street Address _____

City State Zip

Mailing Address _____

City State Zip

Phone Number Fax

State of Residence Date of Birth

Social Security Number ____ - ____ - ____ e-mail address

Are you presently licensed in Montana as a real estate broker or salesperson?

- a. _____ yes b. _____ no

If above answer is yes, indicate which license you hold.

- a. broker _____ b. salesperson _____

Indicate what type of license / certificate you are applying for.

- a. _____ Timeshare Broker
b. _____ Timeshare Salesperson
c. _____ Certificate of Completion (real estate licensees)

If you have not ordered and completed the correspondence course offered through the Board of Realty Regulation, attach documentation demonstrating advance approval of the required course or courses of education, course content, hours, your attendance, your successful completion, and the name, address, and phone number of the instructor or administrator.

(Note: persons presently licensed in Montana as a real estate broker or salesperson need not complete part 5.)

1. Please attach hereto a typewritten or printed personal disclosure statement as required by Rule 8.58.604, ARM.
2. If you are not a resident of Montana, you must complete and file with the board an irrevocable consent to service of process. A form is included or available from the board.
3. Please include the appropriate fee.
 - a. Timeshare Broker.....\$35.00
 - b. Timeshare Salesperson....\$15.00

I hereby certify that this application and the required supplemental documents are true and complete to the best of my knowledge.

Signed

Date